



## Camino Montessori School

### Minutes

#### Meeting Notice & Agenda

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**Date and Time**

Tuesday October 2, 2018 at 5:30 PM

**Location**

Qualcomm Tech-303 W. Elliot Rd, Ste 119, Tempe AZ 85284

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**MEETING NOTICE**

OPEN MEETING NOTICE AND AGENDA Pursuant to Arizona Statute 38-431.02, notice is hereby given to the members of the CAMINO MONTESSORI Board of Directors and to the general public that the Board will hold a meeting open to the public on **Tuesday, October 2, 2018 beginning at 5:30 pm.**

The meeting will be held at:

**Qualcomm Tech-303 W. Elliot Dr., Ste 119, Tempe AZ 85274**

Pursuant to A.R.S. 38-431.03.A2 and A.3, the Board may vote to go into Executive Session, which will not be open to the public, to discuss matters outlined in the agenda or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. The board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications. It is the policy of the CAMINO MONTESSORI School Board to only discuss, consider, or decide those matters listed on the agenda pursuant to A.R.S. 38-431.02(H).

DATED AND POSTED ON THE CAMINO MONTESSORI WEBSITE AND AT THE MAIN OFFICE this **1st day of October** *Judy Webster, Board President & CEO.*

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**Directors Present**

E. Cope, J. Webster, K. Perkins, K. Webster, M. Mulligan

**Directors Absent**

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None

## **Directors Arrived Late**

K. Perkins

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

Noted no public in attendance.

#### **B. Call the Meeting to Order**

K. Webster called a meeting of the board of directors of Camino Montessori School to order on Tuesday Oct 2, 2018 @ 5:37 PM at Qualcomm Tech-303 W. Elliot Rd, Ste 119, Tempe AZ 85284.

#### **C. Approve Minutes**

August minutes were not attached. Will send out and approve at next meeting.

### **II. Finance**

#### **A. AP & Payroll Vouchers**

K. Webster made a motion to accept and approve the AP and Payroll Vouchers as submitted by ADI.

M. Mulligan seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

K. Webster Aye  
E. Cope Aye  
J. Webster Aye  
K. Perkins Absent  
M. Mulligan Aye

#### **B. Financials**

K. Perkins arrived late.

M. Mulligan made a motion to to accept and approve the June, July & August financials as prepared by ADI and presented by K Webster.

K. Perkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

K. Webster Aye  
E. Cope Aye  
K. Perkins Aye  
M. Mulligan Aye  
J. Webster Aye

#### **C. Charter School FY18 Annual Financial Report (AFR)**

M. Mulligan made a motion to to accept and approve the FY18 Charter School Annual Financial Report as prepared by ADI.

K. Perkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

J. Webster Aye  
E. Cope Aye

K. Perkins Aye  
K. Webster Aye  
M. Mulligan Aye

### III. School Operational Status & Potential School Closure

#### A. Status of Operations

J. Webster discussed the financial status of the school. Enrollment is down this year, and the school will therefore be unable to pay its expenses with the state payments and other funding available to the school. Administration has examined the school's finances, chances of increasing student enrollment, and other operational issues, and after considering a number of options, it has been unable to come up with a solution to the current operational and financial issues. The board members discussed the operational and financial status of the school, along with all options available to remedy.

#### B. Potential Mid Year School Closure

M. Mulligan made a motion to close the school by Friday, October 5, 2018.

K. Perkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

J. Webster Aye  
K. Perkins Aye  
E. Cope Aye  
M. Mulligan Aye  
K. Webster Aye

#### C. Consider Voluntary Surrender and Charter Termination agreement

K. Perkins made a motion to to voluntarily surrender and terminate the school's charter effective October 5, 2018.

M. Mulligan seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

E. Cope Aye  
K. Perkins Aye  
J. Webster Aye  
K. Webster Aye  
M. Mulligan Aye

The last day for staff and students is Friday, Oct. 5, 2018.

### IV. Closing Items

#### A. Next Meeting

Plan November 6th, 13th, or 20th,

#### B. Adjourn Meeting

J. Webster made a motion to adjourn the meeting.

K. Perkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

E. Cope Aye  
K. Webster Aye  
K. Perkins Aye  
J. Webster Aye  
M. Mulligan Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:53 PM.

Respectfully Submitted,  
K. Webster