



Camino Montessori School

Minutes

Regular Board Meeting

Date and Time

Tuesday August 21, 2018 at 5:00 PM

Location

Camino Montessori-44301 W. Maricopa/Casa Grande Hwy., Maricopa, AZ 85138

MEETING NOTICE

OPEN MEETING NOTICE AND AGENDA Pursuant to Arizona Statute 38-431.02, notice is hereby given to the members of the CAMINO MONTESSORI Board of Directors and to the general public that the Board will hold a meeting open to the public on

Tuesday, August 21, 2018 beginning at 5:00 pm.

The meeting will be held at:

**Camino Montessori--44301 W. Maricopa/Casa Grande Hwy., Suite 4 (EII Classroom)
Maricopa, AZ 85138.**

Pursuant to A.R.S. 38-431.03.A2 and A.3, the Board may vote to go into Executive Session, which will not be open to the public, to discuss matters outlined in the agenda or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. The board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications. It is the policy of the CAMINO MONTESSORI School Board to only discuss, consider, or decide those matters listed on the agenda pursuant to A.R.S. 38-431.02(H).

DATED AND POSTED ON THE CAMINO MONTESSORI WEBSITE AND AT THE MAIN OFFICE this **20th day of August** *Judy Webster, Board President & CEO.*

Directors Present

E. Cope, J. Webster, K. Perkins (remote), K. Webster, M. Mulligan

Directors Absent

None

Directors Left Early

E. Cope

Guests Present

Doug Pike, TCMG

I. Opening Items

A. Record Attendance and Guests

DPike, TCGM, attending to give update regarding status of pending "take over" of the school as voted on in June 29 Special Meeting minutes.

B. Call the Meeting to Order

K. Webster called a meeting of the board of directors of Camino Montessori School to order on Tuesday Aug 21, 2018 @ 5:00 PM at Camino Montessori-44301 W. Maricopa/Casa Grande Hwy., Maricopa, AZ 85138.

C. Approve Minutes

M. Mulligan made a motion to approve minutes from the Special Meeting on 06-29-18.

K. Perkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Webster Aye

M. Mulligan Aye

K. Perkins Aye

J. Webster Aye

E. Cope Aye

II. Finance

A. AP & Payroll Vouchers

K. Webster made a motion to table review/approval of Payroll & AP Vouchers until next meeting.

M. Mulligan seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Webster Aye

E. Cope Aye

J. Webster Aye

K. Perkins Aye

M. Mulligan Aye

B. Financials

C. Enrollment Update

JWebster reviewed enrollment estimations from June-beginning of August. Until the first day of school enrollment numbers fluctuated between 84-87 ADM. A financially significant drop in enrollment occurred shortly after the first day.

Although not unusual for enrolled students to "not show" on the first day, many were from the ELL classroom--6 students did not return. Currently at approx 72-74 ADM which is at threshold of funding needed to meet monthly expenses. Currently have 2 kinder students, and 2-3 elementary students in the process of enrollment, however not enough to offset sudden drop.

III. Academic Excellence

A. FY18 Math & ELA Assessment Data

JWebster reviewed summary of AZMerit results for FY17. 29 of 30 students completed the assessments. Overall performance in reading improved from last year, but still close to overall state averages, and math performance was slightly below. JWebster shared extenuating factors that may have contributed to poor performance, including significant personnel change that occurred in ELL classroom several weeks prior to testing.

DPike shared information regarding how the ADE Board planned to revise cut scores this year to determine school letter grades. According to his analysis Camino would most likely receive an F or possibly a D, at best. Final decision of ADE Board will not be made until sometime in September and school grades will "go public" in early October. Discussion ensued regarding fairness of rating with such a small sample size. Also discussed likelihood of appealing if awarded a D or F.

IV. Governance

A. New Member

Due to significant concerns regarding all areas of operations, board members decided to table consideration of JBabb as a new board member until the next board meeting.

B. Kinder Age Waivers

The pending kinder waiver was rescinded by the parent so no vote necessary.

C. FY19 Policies & Handbooks

FY19 Special Ed policies still being finalized by our service provider. Once finalized we will need to review and approve.

Agreed to add to policies review and table until next meeting.

V. Development

A. Succession Plan and Transfer of Charter

DPike and the board discussed current status of TCMG's take-over of the school. In light of school's AZMerit performance, and the high probability that Camino will receive an F, DPike stated that TCGM is unwilling to move forward with the succession plan as outlined and voted on at June's meeting until the school is able to demonstrate significant academic improvement. With this scenario the soonest we can re-visit the take over agreement would be May or June of 2019 when FY18 assessment data is available. However, if the school were to receive a D, TCMG would consider moving forward sooner.

Discussed the option of hiring TCMG to manage operations, while JWebster remains director, until such time assessment data could be re-evaluated. Both the board and DPike agreed this option was the most viable as it would ensure the school could remain open, and would give the school additional management

support through the remainder of the year. DPike agreed to provide a 'terms of service' agreement as soon as possible. JWebster agreed to contact Camino special ed provider to give permission for TCGM to discuss provided services and costs.

VI. Facility

A. New Facility-Status

In light of current development with TCGM the board discussed whether it was prudent to keep the land, or to put it on the market as soon as possible. The board directed JWebster to work with business manager to evaluate finances for both options and supports the decision to put land up for sale, if necessary.

VII. Building Design Advisory Committee

A. Building Design Advisory Committee

Item tabled.

VIII. CEO Support And Eval

A. CEO Support & Eval

Item tabled.

IX. Other Business

A. Personnel Update

Asst Teacher for EI-Eagles "no show/no call" first day--position open
Volunteer Coordinator/Substitute new position--to focus on further development of parent/family volunteer & fundraising efforts
E. Cope left early.

X. Closing Items

A. Adjourn Meeting

K. Webster made a motion to adjourn the meeting.

M. Mulligan seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Perkins Aye

M. Mulligan Aye

K. Webster Aye

E. Cope Absent

J. Webster Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:22 PM.

Respectfully Submitted,

J. Webster

ECope left meeting at 6:04pm.