



## Camino Montessori Board of Directors

### Minutes

#### FY17 AFR & FY18 Revised Budget Review & Approval

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**Date and Time**

Tuesday September 19, 2017 at 5:00 PM

**Location**

Camino Montessori-44301 W. Maricopa-Casa Grande Hwy., Maricopa, AZ 85138

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## Meeting Notice

OPEN MEETING NOTICE AND AGENDA Pursuant to Arizona Statute 38-431.02, notice is hereby given to the members of the CAMINO MONTESSORI Board of Directors and to the general public that the Board will hold a meeting open to the public on **Tuesday, September 19, 2017 beginning at 5:00pm** the meeting will be held at **Camino Montessori--44301 W. Maricopa/Casa Grande Hwy., Maricopa, AZ 85138.**

Pursuant to A.R.S. 38-431.03.A2 and A.3, the Board may vote to go into Executive Session, which will not be open to the public, to discuss matters outlined in the agenda or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. The board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications. It is the policy of the CAMINO MONTESSORI School Board to only discuss, consider, or decide those matters listed on the agenda pursuant to A.R.S. 38-431.02(H).

DATED AND POSTED ON THE CAMINO MONTESSORI WEBSITE AND AT THE MAIN OFFICE this **18th day of September** Judy Webster, Board President & CEO.

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**Directors Present**

J. Webster, K. Webster, M. Mulligan, V. Slife

**Directors Absent**

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E. Cope, K. Perkins

**Guests Present**

C. Myers, Claudina Douglas

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

J. Webster called a meeting of the board of directors of Camino Montessori Board of Directors to order on Tuesday Sep 19, 2017 @ 5:17 PM at Camino Montessori-44301 W. Maricopa-Casa Grande Hwy., Maricopa, AZ 85138.

**C. Call to Public**

No public present.

**D. Approve Minutes**

M. Mulligan made a motion to approve minutes from the Regular Board Meeting on 08-22-17.

V. Slife seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Finance**

**A. Financial Report**

Waiting for financial reports from ADI to be presented at next board meeting.

**B. Payroll and AP Vouchers Review**

M. Mulligan made a motion to Approve payroll and AP Vouchers as submitted by ADI.

V. Slife seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. FY18 Revised Budget**

Vote tabled. Reviewing revised budget.

**D. FY17 Annual Financial Report (AFR)**

M. Mulligan made a motion to Approve AFR as presented by ADI.

V. Slife seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Facility**

**A. New Location Amendment Request**

Amendment request was submitted on time.

**IV. Academic Excellence**

**A. Assessment Data**

Tabled

## **V. CEO Support And Eval**

### **A. CEO Eval Committee & Process**

CEO eval has been opened and is pending. Marianne Mulligan and Kaitlin Perkins are the evaluation committee.

## **VI. Development**

### **A. Employee Survey & Feedback**

Tabled

### **B. Marketing & Advertising**

Tabled

### **C. Enrollment Cap Amendment Request**

Enrollment cap amendment request was completed on time.

## **VII. Governance**

### **A. Policies & Procedures**

Board reviewed and approved the Annual Conflict of Interest Acknowledgement Statement and Excess Benefit Transaction Statement.  
Board clarified a non-voting item.

## **VIII. Closing Items**

### **A. Next Meeting**

### **B. Adjourn Meeting**

V. Slife made a motion to adjourn the meeting.

M. Mulligan seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:45 PM.

Respectfully Submitted,  
C. Myers