



## Camino Montessori School

### Minutes

#### Board Meeting

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#### **Date and Time**

Tuesday November 21, 2017 at 3:30 PM

#### **Location**

Offsite at: 303 W. Elliot Rd., Tempe, AZ 85284 (remote session available to public at Camino Montessori)

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#### Meeting Notice

OPEN MEETING NOTICE AND AGENDA Pursuant to Arizona Statute 38-431.02, notice is hereby given to the members of the CAMINO MONTESSORI Board of Directors and to the general public that the Board will hold a meeting open to the public on **Tuesday, November 21, 2017 beginning at 3:30 pm** the meeting will be held at: 303 W. Elliot Rd., Ste 119, Tempe, AZ 85284 REMOTE ACCESS: **Camino Montessori--44301 W. Maricopa/ Casa Grande Hwy., Maricopa, AZ 85138.**

Pursuant to A.R.S. 38-431.03.A2 and A.3, the Board may vote to go into Executive Session, which will not be open to the public, to discuss matters outlined in the agenda or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. The board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications. It is the policy of the CAMINO MONTESSORI School Board to only discuss, consider, or decide those matters listed on the agenda pursuant to A.R.S. 38-431.02(H).

DATED AND POSTED ON THE CAMINO MONTESSORI WEBSITE AND AT THE MAIN OFFICE this **20th day of November** by Judy Webster, Board President & CEO.

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#### **Directors Present**

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E. Cope, J. Webster, K. Webster, M. Mulligan, V. Slife (remote)

**Directors Absent**

K. Perkins

**Guests Present**

C. Myers (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

J. Webster called a meeting of the board of directors of Camino Montessori School to order on Tuesday Nov 21, 2017 @ 3:59 PM at Offsite at: 303 W. Elliot Rd., Tempe, AZ 85284 (remote session available to public at Camino Montessori).

**C. Call to Public**

No public in attendance

**D. Approve Minutes**

Corrections to minutes:

Judy is listed as a guest on the minutes & need to amend as "board member".

K. Webster made a motion to approve minutes from the FY18 Revised Budget Review & Approval on 10-24-17.

M. Mulligan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Finance**

**A. October Financial Reports**

K. Webster made a motion to to approve the October Financial Report as amended by ADI.

M. Mulligan seconded the motion.

The board **VOTED** unanimously to approve the motion.

Estimated Cash Flow shows rent paid twice in October (2nd payment made Oct. 31st for November). ADI to revise Est. Cash Flow to show no payment in November.

**B. Payroll and AP Vouchers Review**

M. Mulligan made a motion to approve Oct-Nov Payroll & AP Vouchers submitted by ADI.

V. Slife seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Resolutions**

M. Mulligan made a motion to approve the Camino Montessori Acknowledgement Resolutions regarding the sale of receivables to Charter School Capital.

E. Cope seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Facility**

#### **A. Amendment Requests-Status**

- New Location Request has been forwarded to the ASBCS Executive Director for review & approval.
- Enrollment Cap Increase Amendment has been reviewed and moved from ASBCS November Board Meeting to their December 11th meeting. The charter board has to approve revised procedural rules for enrollment cap increases that don't have CofO or Fire Inspection due to pending construction of site.

#### **IV. CEO Support And Eval**

##### **A. CEO Eval Committee & Process**

Evaluation postponed until January

#### **V. Governance**

##### **A. Special Education Issues**

Item tabled

#### **VI. Closing Items**

##### **A. Next Meeting**

Next meeting Dec 19 at 3:30p - Location to be determined

##### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:00 PM.

Respectfully Submitted,

J. Webster

M. Mulligan made a motion to adjourn the meeting.

V. Slife seconded the motion.

The board **VOTED** unanimously to approve the motion.