



Camino Montessori Board of Directors

FY17 AFR & FY18 Revised Budget Review & Approval

Date and Time

Tuesday September 19, 2017 at 5:00 PM

Location

Camino Montessori-44301 W. Maricopa-Casa Grande Hwy., Maricopa, AZ 85138

Meeting Notice

OPEN MEETING NOTICE AND AGENDA Pursuant to Arizona Statute 38-431.02, notice is hereby given to the members of the CAMINO MONTESSORI Board of Directors and to the general public that the Board will hold a meeting open to the public on **Tuesday, September 19, 2017 beginning at 5:00pm** the meeting will be held at **Camino Montessori--44301 W. Maricopa/Casa Grande Hwy., Maricopa, AZ 85138.**

Pursuant to A.R.S. 38-431.03.A2 and A.3, the Board may vote to go into Executive Session, which will not be open to the public, to discuss matters outlined in the agenda or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. The board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications. It is the policy of the CAMINO MONTESSORI School Board to only discuss, consider, or decide those matters listed on the agenda pursuant to A.R.S. 38-431.02(H).

DATED AND POSTED ON THE CAMINO MONTESSORI WEBSITE AND AT THE MAIN OFFICE this **18th day of September**, Judy Webster, Board President & CEO.

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A.	Record Attendance and Guests	Carrie Myers	1
B.	Call the Meeting to Order	Judy Webster	1
C.	Call to Public	Judy Webster	5
D.	Approve Minutes	Approve Minutes Judy Webster	2

II. Executive Session

III. Finance

A. Financial Report	Vote	Kevin Webster	5
B. Payroll and AP Vouchers Review	Vote	Judy Webster	1
Review & approve current Payroll & AP vouchers.			
C. FY18 Revised Budget	Vote	Claudina Douglas, Business Mgr.	10
D. FY17 Annual Financial Report (AFR)	Vote	Claudina Douglas, Business Mgr.	10

Claudina Douglas to present

IV. Facility

A. New Location Amendment Request	FYI		3
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V. Academic Excellence

A. Assessment Data	FYI	Judy Webster	
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VI. CEO Support And Eval

A. CEO Eval Committee & Process	Discuss	Marianne Mulligan	3
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VII. Development

A. Employee Survey & Feedback	Discuss	Judy Webster	
B. Marketing & Advertising	Discuss	Judy Webster	
C. Enrollment Cap Amendment Request	FYI	Judy Webster	3

VIII. Governance

A. Policies & Procedures	Vote	Judy Webster	10
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Conflict of Interest Policy

Parent Handbook--Review & Approve

Personnel-Employee Handbook--Review & Approve
Sick Time & PTO
Advance pay
Hrs & OT explanation
Reimbursement process

IX. Other Business

X. Closing Items

A. Next Meeting	Discuss	Judy Webster	3
Confirm upcoming meetings: October 17th November 21st December 19th			
B. Adjourn Meeting	Vote	Judy Webster	1