



## Camino Montessori Board of Directors

### **Minutes**

#### Board Meeting

---

**Date and Time**

Tuesday October 18, 2016 at 4:30 PM

**Location**

44301 W. Maricopa/Casa Grande Hwy., Maricopa, AZ 85138

---

OPEN MEETING NOTICE AND AGENDA Pursuant to Arizona Statute 38-431.02, notice is hereby given to the members of the CAMINO MONTESSORI Board of Directors and to the general public that the Board will hold a meeting open to the public on **Tuesday, October 18, 2016 beginning at 4:30 p.m.** The meeting will be held **Camino Montessori-44301 W. Maricopa/Casa Grande Hwy., Maricopa, AZ 85138.**

Pursuant to A.R.S. 38-431.03.A2 and A.3, the Board may vote to go into Executive Session, which will not be open to the public, to discuss matters outlined in the agenda or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. The board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications. It is the policy of the CAMINO MONTESSORI School Board to only discuss, consider, or decide those matters listed on the agenda pursuant to A.R.S. 38-431.02(H).

DATED AND POSTED ON THE CAMINO MONTESSORI WEBSITE AND AT THE MAIN OFFICE this 17th day of October, 2016 by Judy Webster, Board President & CEO.

---

**Board Members Present**

J. Webster, K. Webster, M. Mulligan, V. Slife

**Board Members Absent**

K. Perkins

---

## **Guests Present**

E. Cope

---

## **I. Opening Items**

### **A.Record Attendance and Guests**

### **B.Call the Meeting to Order**

J. Webster called a meeting of the board of directors of Camino Montessori Board of Directors to order on Tuesday Oct 18, 2016 @ 4:53 PM at 44301 W. Maricopa/ Casa Grande Hwy., Maricopa, AZ 85138.

### **C.Open to Public**

No public present

### **D.Approve Minutes**

K. Webster made a motion to approve minutes from the Board Meeting on 09-20-16.

M. Mulligan seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E.Mission Statement**

## **II. Finance**

### **A.Payroll & AP Vouchers**

M. Mulligan made a motion to Approve pending August & September AP & Payroll Vouchers as submitted by ADI.

V. Slife seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B.September Financial Report**

K. Webster made a motion to Approve Sept financial statement as submitted by ADI.

V. Slife seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C.Enrollment**

Threshold is 76.5 FTE, currently at 75, picking up 2 more. Would like to be at 78. Couple of children on wait list, Primary at 37 kids (19 kinders) currently.

## **III. Facility**

### **A.New Facility Project Update**

Maricopa City Council approved dividing proposed re-plat of parcel into 2 plats & to remove parcel from condominium. Kevin, Judy, Will and Claudina met with the underwriter who toured both current and proposed site. The underwriter gave positive feedback, especially a more thorough understanding of current space limitations and how this affects ADM. Need to complete and submit bond application and revised resolutions (on this agenda for vote).

### **B. Bond-Amended & Restated Authorizing Resolution**

V. Slife made a motion to approve the Amended and Restated Certification of Resolution to include with bond application dated 10/19/2016.

M. Mulligan seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Bond-Amended and Restated Reimbursement Resolution**

V. Slife made a motion to Approve the Amended and Restated Reimbursement Resolution to submit with Bond Application dated 10/19/2016.

M. Mulligan seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Governance**

### **A. New Board Member-Status**

All required application paperwork has been received. Judy to submit notification to ASBCS as soon as possible.

### **B. Employee Benefits**

Board discussion and decided a vote for approval to offer AFLAC supplemental insurance options to staff is not required since there is no cost to school.

Eric Cope gave referral for insurance agent to reach out to for more information. Kevin Webster agreed to begin gathering research pertaining to benefit options for Camino to provide to employees.

Agreed to continue discussion at Nov. meeting.

### **C. Board Assessments**

Item tabled

## **V. Development**

### **A. Parent Community**

Great meeting with 3 parents who want to get started. They're putting together a survey for parents to see what talents we have in house and gather information about grants available and come back to create a plan.

### **B. Marketing-Enrollment**

## **VI. FUNDRAISING**

### **A. ECA Tax Credit**

Judy to finalize Winter program date & notify Eric.

ECA tax credit - weekly totals, send notes home for countdowns, Nicole to get # of forms received from parents to Eric and he will get info out to families - admin to send via SchoolCues.

## **VII. Closing Items**

### **A. Next Meeting**

Meeting date & time confirmed.

Agreed to utilize "GoTo Meeting" for those unable to attend in person.

**B.Adjourn Meeting**

K. Webster made a motion to adjourn the meeting.

M. Mulligan seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,  
M. Mulligan