



## Camino Montessori Board of Directors

### Minutes

#### Approve FY18 Proposed Budget

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**Date and Time**

Tuesday May 16, 2017 at 4:00 PM

**Location**

ADI Business Solutions-1553 W. Todd Dr., Ste. 212, Tempe, AZ 85283

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**Meeting Notice**

OPEN MEETING NOTICE AND AGENDA Pursuant to Arizona Statute 38-431.02, notice is hereby given to the members of the CAMINO MONTESSORI Board of Directors and to the general public that the Board will hold a meeting open to the public on **Tuesday, May 16, 2017 beginning at 4:00 p.m.** The meeting will be held at **ADI Business Solutions--1553 W. Todd Dr., Ste. 212, Tempe, AZ 85283.**

Pursuant to A.R.S. 38-431.03.A2 and A.3, the Board may vote to go into Executive Session, which will not be open to the public, to discuss matters outlined in the agenda or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. The board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications. It is the policy of the CAMINO MONTESSORI School Board to only discuss, consider, or decide those matters listed on the agenda pursuant to A.R.S. 38-431.02(H).

DATED AND POSTED ON THE CAMINO MONTESSORI WEBSITE AND AT THE MAIN OFFICE this **15th day of May, 2017** Judy Webster, Board President & CEO.

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**Board Members Present**

E. Cope, J. Webster, K. Perkins (remote), K. Webster, M. Mulligan, V. Slife (remote)

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**Board Members Absent**

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## I. Opening Items

### A. Record Attendance and Guests

Eric to arrive 10-15 min late

### B. Call the Meeting to Order

J. Webster called a meeting of the board of directors of Camino Montessori Board of Directors to order on Tuesday May 16, 2017 @ 4:15 PM at ADI Business Solutions-1553 W. Todd Dr., Ste. 212, Tempe, AZ 85283.

### C. Call to Public

No public present

### D. Approve Minutes

K. Webster made a motion to approve minutes from the FY17 Revised Budget Review on 04-18-17.

M. Mulligan seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

J. Webster Aye

K. Perkins Aye

M. Mulligan Aye

V. Slife Aye

K. Webster Aye

E. Cope Absent

## II. Finance

### A. April, 2017 Financial Report

Jeremy presented an overview of format and process for preparation of Camino's Financials

Follow up w/outstanding checks indicated on April report (Judy and Vickie)

Need documentation for restricted funds with CIC closing (Judy)

Board question regarding tenant improvements being 'fixed assets' w/ depreciation (ADI confer with accountant)

E. Cope arrived late.

M. Mulligan made a motion to approve the April Financials as prepared by ADI.

K. Webster seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Payroll and AP Vouchers Review

M. Mulligan made a motion to Approve Payroll & AP Vouchers as prepared & presented by ADI.

K. Perkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. FY18 Proposed Budget-Charter School

M. Mulligan made a motion to to approve the FY18 Proposed Budget as presented and prepared by ADI.

E. Cope seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Tuition & Enrollment Update**

Item Tabled

**III. Facility**

**A. Land Purchase**

Item Tabled

**B. New Site Update**

Item Tabled

**C. Promissory Note for FY18 Current Facility-Tenant Improvements**

Item Tabled

**IV. Academic Excellence**

**A. Screening Assessment Data**

Item Tabled

**V. CEO Support And Eval**

**A. Evaluation Committee & Process**

Marianne to chair CEO eval

**VI. Development**

**A. Employee Survey & Feedback**

Item Tabled

**B. Marketing & Advertising Plan**

Item Tabled

**VII. Governance**

**A. Charter Contract & Procedural Updates**

**B. Special Education**

Board brought up to date with recent Special Ed issues and proposed strategies for further development of services and processes.  
IDEA Emergency Grant approved.

**C. Policies & Procedures**

Item Tabled

**VIII. Closing Items**

**A. Next Meeting**

Board agreed to move meeting to 11:30am on June 22, 2017 at Corporate Headquarters in Tempe.  
Lunch to be provided.

**B. Adjourn Meeting**

K. Perkins made a motion to adjourn the meeting.

V. Slife seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:30 PM.

Respectfully Submitted,  
J. Webster